



RESOLUTION NO. 2011-2978

A RESOLUTION EXTENDING THE CITY OF NEWBERG'S WORKERS' COMPENSATION INSURANCE COVERAGE TO VOLUNTEERS OF THE CITY

RECITALS:

1. The City receives valuable services from volunteers, and they should be protected from injuries arising out of or in the scope of their services to the City.
2. On April, 4, 1988, the City of Newberg approved Resolution No. 1988-1315 extending workers' compensation coverage to volunteers of the Fire, Police, and Library Departments, as well as the Newberg Community Hospital.
3. Resolution No. 1999-2205 was adopted on November 1, 1999, to remove coverage for the Newberg Community Hospital volunteers and extend coverage to all volunteers throughout the City.
4. In 2004, the City issued a letter confirming that Resolution No. 1999-2205 still applied.
5. Citycounty Insurance Services (CIS) has requested a current resolution for this volunteer program in which they are extending workers compensation coverage to the volunteers of the City.

THE CITY OF NEWBERG RESOLVES AS FOLLOWS:

1. Pursuant to ORS 656.031, the City of Newberg elects to provide Workers' Compensation insurance coverage to the classes of volunteers listed in this resolution and noted on CIS payroll schedule.
 - a. An assumed monthly wage of \$1,200 will be used for public safety volunteers; and
 - b. An aggregate assumed annual wage of \$2,500 will be used for the Mayor and City Council for the performance of administrative duties; and
 - c. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code listed on the CIS Payroll Schedule for the type of work being performed using Oregon minimum wage; and
 - d. Court-mandated community service workers/inmates on work release who are sentenced by Newberg Municipal Court. Newberg Municipal Court will keep track of their hours and have their assumed payroll reported in Class Code 7720V using Oregon minimum wage; and
 - e. A roster of active volunteers will be kept monthly for reporting purposes. It is acknowledged that CIS may request copies of these rosters during year-end audit; and

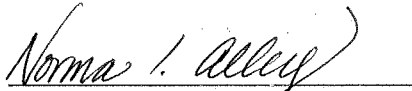
f. Unanticipated volunteer projects or exposure not addressed herein will be added onto the City of Newberg's coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

2. Citizens who participate on City committees, commissions, and task forces, ad-hoc committees or the like are not considered volunteers under this program.

3. Repeals Resolution No. 1999-2205 and Resolution No. 1988-1315.

➤ **EFFECTIVE DATE** of this resolution is the day after the adoption date, which is: December 20, 2011.

ADOPTED by the City Council of the City of Newberg, Oregon, this 19th day of December, 2011.


Norma I. Alley, City Recorder

ATTEST by the Mayor this 22nd day of December, 2011.


Bob Andrews, Mayor

LEGISLATIVE HISTORY

By and through _____ Committee at ____ / ____ / ____ meeting. Or, X None.
(committee name) (date) (check if applicable)